

# The Rock Activity Event Form

_____	Approved
_____	Unapproved
_____	On Hold

Today's Date \_\_\_\_\_

Your Name: \_\_\_\_\_

Your email: \_\_\_\_\_ Your Phone: \_\_\_\_\_

Your address: \_\_\_\_\_

**Activity/Event Name:** \_\_\_\_\_

Date(s) of Activity/Event: \_\_\_\_\_

Activity Time:  All Day  Time \_\_\_\_\_

Is there a cost for this activity?  Yes, the cost is \$\_\_\_\_\_  No cost

**Check Area/Room(s) needed:**

- Rock Office (\$25)\*       Garage (\$25)\*       Rock Property (\$25)\*  
 NCS Classrooms       NCS Gym       Other \_\_\_\_\_

\* out-side groups only. Facility use free for Rock members.

**Sound Technician:**  \$25 per 2-3 hour event (if not a church event)

- I need Vehicle(s): I will need to use the following vehicle(s)  
 Kia Minivan       Chevy 15-Passenger Van       Trailer

**Driver Information:**

Name: \_\_\_\_\_ DL State & #: \_\_\_\_\_

DOB: \_\_\_\_\_

Accidents/Tickets on Record: \_\_\_\_\_

**Equipment (Specify Quantity)\*\*\*:**

\_\_\_\_ Round Tables      \_\_\_\_ 6-ft. tables      \_\_\_\_ Plastic Chairs  
\_\_\_\_ Upholstered Chairs      \_\_\_\_ Other \_\_\_\_\_

*\*\*\*I understand that I am responsible to find people to load, unload, set-up and tear down any equipment I use, and that it needs to be returned the same day if possible, and no later than Saturday evening/early Sunday morning.*

**Communication:**

Post in  the bulletin,  weekly email,  the website, at least \_\_\_\_ weeks prior to scheduled event.

I will  need keys  not need keys

I agree to clean up after our event. In the spirit of Christ, we will clean up after ourselves and leave the room or area cleaner than we found it. Initials: \_\_\_\_\_